



Island Crest Builders is seeking a **Residential Construction Project Engineer** to join our team in the Seattle / Mercer Island area. ICB is a growing company that builds and remodels homes throughout the greater Seattle area. Our office is located on Mercer Island.

Summary:

We're seeking a detail-oriented and highly organized Project Engineer to support the planning, execution, and completion of residential construction projects. The ideal candidate will assist in managing project logistics, ensuring compliance with safety and quality standards, and coordinating with multiple stakeholders to deliver projects on time and within budget.

Duties & Responsibilities:

- Assist in project planning, scheduling and budgeting.
- Review project architectural plans, specifications, and drawings to ensure clear understanding of scope and requirements.
- Coordinate with subcontractors, architects, interior designers, vendors and suppliers to ensure accurate and timely delivery of materials and services.
- Purchase project materials, fixtures, hardware and services
- Conduct regular site visits to monitor progress, safety, and quality
- Document and track job costs, schedule updates, and manage project documentation in multiple systems.
- Code and process purchases with accounting
- Communicate with clients, architects, designers, vendors, and field staff
- Assist with permits and compliance with local building codes
- Troubleshoot job site issues and ensure timely resolution
- Return materials and facilitate refunds as needed

Required Qualifications:

- Two-year college Associates degree or Bachelor's degree in Construction Management, Civil Engineering, or related field preferred (or equivalent field experience)
- 1–3 years of residential construction or remodeling experience
- Able to read architectural drawings
- Familiarity with building codes, construction sequencing, and job site workflows
- Proficient with Microsoft Office; experience with construction software like Buildertrend, CoConstruct, or Procore is a plus
- Excellent communication, organizational, and time management skills
- Creatively troubleshoot and solve problems
- Ability to work in a fast-paced environment on multiple projects while maintaining attention to detail, quality and professionalism
- Demonstrated ability to follow through on projects

- Able to work well on a team and on your own
- Excellent communication and interpersonal skills
- Valid driver's license and reliable transportation
- OSHA 10/30 certification is a plus
- Hands-on trade experience (e.g., framing, carpentry) is a plus
- Bilingual – English and Spanish is a plus

Why Join Island Crest Builders?

- Work on custom homes and meaningful renovations that homeowners love
- Be part of a collaborative, skilled, and supportive team
- Competitive pay, opportunities for growth, and a great work culture
- Benefits include paid vacation, health care, and retirement savings.

Ready to Apply?

Send your resume and a short note about your interest to admin@islandcrestbuilders.com. We look forward to building something great with you!